

# Thriplow School PTA minutes

Meeting: 8pm on 03/03/22 on Zoom

## **Attendees:**

Paul Joghee (Chair), Meghan Bonner (Deputy Chair), Dave Aston (Treasurer), Helen Joyce (Secretary), Stephanie Dods, Michela Morleo, Jayne Pashley, Rebecca Wilkins

**Apologies:** Mrs Penty, Mrs Howe

## **Finance updates**

DA talked through the recent transactions in the PTA accounts and confirmed the receipt of Gift Aid claims and Amazon Smile donation. With money coming in for current fundraisers (ticket sales for Movie night and Chocolate Hamper raffle tickets) there is an increase in available funds for the school. This now stands at £4,350. The PTA predicts that more funds can be released once we are receiving ticket sales for the Tipi party (as will offset the requirement for the reserves policy),

1. SD to ask the school to invoice the PTA for the marquee costs
2. DA to continue to chase gift aid claims.

## **Requests for PTA funds**

MB gave an overview of the funding requests which are given a priority score. These include outdoor storage, platinum jubilee celebrations, glockenspiels and subsidising travel. The PTA confirmed a donation of £1000 to the school to pay for the glockenspiels and platinum jubilee celebrations which are fully costed and ready to be purchased. The PTA are generally supportive to fund transport for the residential trip each year (around £1,000) but would expect to review this year on year. Plans to buy a mobile kitchen are paused as we may look at funding cooking equipment in the future as part of the fit out of a STEM room which is in the Cornerstone plans.

3. DA to arrange the £1,000 donation for the high priority items requested by the school.
4. PJ to find out details of the residential trip plans for future years and update the core committee with respect to the decision to fund the transport for this years trip.
5. PJ to confirm details relating to the requests for the science week workshop and the outdoor storage ahead of any decision is made for the PTA to fund these.

## **Support to run clubs (alongside after school club)**

6. PJ to chat to Jane about the PTA supporting the after school club

## **Fundraising events**

There are a number of events being planned. These include Movie night, Chocolate Hamper, Daffodil weekend tea room, fun run, Tipi party (October event) and a painting workshop.

As is stands 54 tickets have been sold for the Movie night and £125 worth of raffle tickets have been sold for the chocolate hamper.

PJ presented the current tea room risk assessment and gave advance notice of requiring and outlay of funds, though expecting to make a profit.

HJ gave an update on the fun run, planned to take place on 26<sup>th</sup> June, which will also require a budget and volunteers and is also expected to more than cover costs.

MB confirmed the Tipi party planning in in full swing with ticket sales likely to start in April.

7. SD to pass on details of the Daffodil weekend risk assessment and contact details for PJ.
8. JP to offer tables for the tearoom to avoid paying rental costs for trestle tables
9. PJ/MB/SD to help find volunteers for the tearoom which are urgently needed to go ahead.  
Plans may need to change if not enough volunteers come forwards.
10. RW to organize a display for the cornerstone project and to thank people for donations
11. MB to organise the PTA website which includes the ability to take payment and registration details to enter the fun run. The committee are happy to have a PTA website with ongoing monthly costs of £13 to run this, given the likelihood of requirement for future events.
12. MB to arrange a date for a Parents painting workshop, likely to be Summer term
13. PJ to find out about the offer to run an art exhibition as a fundraising event.

**Grant applications** No update

### **Cornerstone update**

A new scheme has been agreed by governors and now in planning stage. MB gave an overview of plans and hopefully work is starting later in 2022. Wider communication is planned to the parent body to update on plans

### **Clear up days**

14. PJ to find out if what needs doing from the school for future clear up days to be planned.

### **Next meetings**

The PTA has updated the dates of the next meetings.

- Tues 10<sup>th</sup> May 8pm (Zoom) – PTA Meeting
- Thurs 16<sup>th</sup> June 8pm (Zoom) – AGM