

# Thriplow School PTA AGM minutes

Meeting: 8pm on 07/10/2021 on Zoom

## **Attendees:**

Paul Joghee (Chair), Meghan Bonner (Deputy Chair), Dave Aston (Treasurer), Helen Joyce (Secretary), Jayne Pashley, Matt Wells, Michela Bennett, Stephanie Dods, Rebecca Wilkins

**Apologies:** Clare Joghee

## **Welcome and Chairs report**

PJ welcomed the attendees to the AGM and summarised the chair's report, reflecting on the progress over 2020 and thanking members and teachers for their ongoing effort and support to the school.

## **Treasurer's report**

DA gave the financial highlights from the annual accounts which were circulated prior to the AGM. The committee voted to approve the accounts and to remove Meghan Bonner as a trustee

1. DA to organise the Chair's signature on the accounts and submit to the Charity commission

## **Finance updates**

DA confirmed the PTA has provided funds to the school for 6 class budgets of £200 each. He has also contacted HMRC relating to Gift Aid and is confident the claim should now come through soon.

2. DA to suggest how details of new PTA donors (which aren't collected on the 'Give as you Donate' platform) are collected for future Gift Aid claims.
3. DA to organise 2 card machines using SumUp (instead of iZettle) ready for use at Decoration Day.
4. PJ to provide an online version of the form so the school can request PTA funds.
5. DA to pay the invoice for Lego Therapy (requested by the school) as agreed by the committee.

## **Core Committee Election**

The committee nominated and voted on the core roles within the PTA. The outcome of the vote was that Paul Johgee will remain as Chair of the PTA, with Meghan Bonner as Deputy Chair, David Aston as Treasurer and Helen Joyce as Secretary.

## **Use of PTA funds**

MB is in contact with Playdale and is exploring options relating to outdoor equipment. RW is researching the possibility of a Science Club subsidised by the PTA.

6. MB to confirm the suggestions and quotes from Playdale for outdoor equipment.
7. RW to bring options for science and sport clubs for consideration.

## **Cornerstone Update**

MB and SD provided a brief overview of the progress with respect to the Cornerstone project.

### **Thriplow ball**

A separate committee has met to discuss options for a new event to run in 2022. The name, date and format of the event are all under review. PJ confirmed that the ball committee is considering the deposits and contracts already paid out for the 2020 ball, cancelled due to Covid, and will decide to renegotiate or cut the losses. The PTA committee agree the primary focus should be fundraising, ideally towards a particular use of the funds raised (with the view that the more inclusive and fun the event is, the more it will raise).

8. PJ to ask the ball committee to come back with options (for dates and type of event) and how to handle the existing contracts.
9. PJ to check our insurance policy with respect to events to see if we can make a claim.
10. MB to organize event insurance for future events.

### **Grant applications**

RW reminded the PTA that grant applications are more likely to be successful if the school provides recommendations for what they'd like to have within the school.

11. MB to follow up and decide if the PTA will apply for funds from Sawston fun run, Shelford feast and Daffodil weekend.

### **PTA practical support**

MB confirmed that 10 families signed up to attend a clear up day organised for the 16<sup>th</sup> October.

### **Fundraisers & Events**

The gardening competition has now closed, raising a total of £180 (including Gift Aid). The committee reviewed the list of upcoming events, reflecting on the amounts raised at previous events.

12. HJ and MB to organise a Pinkster Gin tasting event at the village hall, expected to be on 12<sup>th</sup> November.
13. HJ to organise a movie night, with volunteers in the PTA coming forward, including MB who will organise the film license.
14. MB/HJ to organise the Decoration Day Tea/coffee with PTA volunteers coming forward.
15. JP to organise a house plant sale on Decoration Day.
16. JP to organise another Christmas quiz with PJ offering to donate a prize

### **AOB**

17. The committee agreed the PTA meeting planned for 29<sup>th</sup> April will be the next AGM

Dates of PTA meetings

<b>Date</b>	<b>Venue</b>
Thursday 11 <sup>th</sup> November 8.00pm	Zoom
Friday 14 <sup>th</sup> January 9.15am	School Hall
Thursday 3 <sup>rd</sup> March 8.00pm	Zoom
Friday 29 <sup>th</sup> April 9.15am (AGM)	School Hall
Thursday 16 <sup>th</sup> June 8.00pm	Zoom

