

# Thriplow School PTA minutes

Meeting: 9.15am on 17/01/2020

## Attendees:

Paul Joghee (Chair), Meghan Bonner (Deputy Chair), Laura Hunt (former Treasurer), Caroline Short (Joint Secretary), Helen Joyce (Joint Secretary – Minutes), Sophie Nunes – Carvalho, Dave Aston (Current Treasurer), Helen Aston, Hannah Spaul, Victoria Penty (Head Teacher), Wendy Allen, Claire Walker.

## Apologies:

Olga, Luran Ingram, Sabrina Walston, Chloe Jenkin, Michela Bennett, Tamsin Brown.

## Thriplow Transformational tree

Mural is finished and the launch due is first week of February.

1. Action for MB and VP – Photo to go on the school website and update to Calor Gas

## Gift Aid

2. Action for DA and MB to confirm with HMRC the PTA can receive Gift Aid on donations.

## Forward plan scheduled events / meeting dates

3. Action for MG and PJ to send known dates of events to HJ and CS (PTA Secretaries)
4. Action for HJ and CS to create a calendar of PTA events which can be shared with parents on various communications and websites.

## Cornerstone – fund raising plans and events

MB updated on the Cornerstone project which has raised £106k of the target £350k. There are several fundraising events planned. VP relayed thanks and appreciation for the continued PTA support.

5. Action for CS to find out if a Big Bounce event in the Summer term would be appropriate.

## PTA /Cornerstone social media

MB updated that the website is nearly completed and a Cornerstone facebook page will be promoted. Social media support is also required for crowd funding.

6. Action for MB to provide a list of supporters to the Cornerstone project so they can be thanked at the stall at the Daffodil weekend and by powerpoint in assembly.

## Kids art exhibition prices

LH gave the details of a company who can provide practical support to the art exhibition on 30/4/20 which is cost effective.

7. Decision was made to charge £12 per picture.
8. Action for HS and CS to organise Tea, coffee & cake at the event (to raise funds for PTA)

### **Thriplow Daffodil weekend**

9. Decision to open café at 10am and a request made for the café to be more environmentally friendly.
10. Decision to sell left over tea towels and jute bags for example on the PTA stall.
11. Decision made for the PTA to focus efforts on the Daffodil weekend with the activities/events held at the school and not on Children's Thriplow.
12. Action for VP to explore if Thriplow school could be a beneficiary of the Thriplow Daffodil weekend Trust in order to pay for IT equipment.

### **Grants and School requests for PTA Funds**

MB explained that some grants (which the school or PTA could apply for) would not be suitable for raising funds for Cornerstone. However, the grants were successful to pay for particular school needs, and then more of the PTA fundraising could be used for the Cornerstone project.

13. Decision was made for the PTA to buy the minimum IT equipment currently required by the school, while requests are made to the Daffodil Weekend trust and other grants.
14. Action for VP to find out how much the school needs to pay for new IT equipment which the school needs now and then to replace items on a rolling basis beyond this.
15. Action for VP to update MB on the other potential requests for school resources which then could be considered for grant applications.
16. Decision made to use PTA funds to pay for a school urn.

### **Heathfest**

PJ updated on plans for Heathfest, to be held on 27/6/20.

17. Action for PJ to consider potential ideas for a PTA stall at Heathfest

### **The Ball**

Consideration was made to run a PTA event on the Sunday following the ball, taking on board the state of the marquee. There was an update on costs, which is all in hand. No actions.

### **AOB**

18. Action for VP to consider new chairs (in different sizes) which would be paid for by the PTA.
19. Decision was made to email out PTA information via Linda in the school office, rather than a mailing list, as she is required to keep this list up to date anyway.
20. Action for SNC to remind parents in a Celebration assembly of the donation to the PTA when buying beauty treatments through her business.
21. Action for DA to make the accounts compliant as soon as possible.
22. Action for VP to get a list of potential jobs which could be handled by families in after school 'clearing up days'. The PTA would get a team together if there is interest in this.
23. Action for PJ to consider a PTA social event. Brewboard was mentioned as an idea. In addition, a picnic on the park/fields was also discussed which the PTA could organise for social reasons rather than fundraising.
24. Action for MB to complete the information document about the PTA, with a quote from VP, which can then be sent out to all parents.